

Article # 15 VMB Masonry Project

**Charles J. Aspinwall**

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**From:** Steven Watchorn  
<swatchorn@cbiconsultinginc.com>  
**Sent:** Wednesday, August 28, 2013 9:13 PM  
**To:** Charles J. Aspinwall  
**Subject:** RE: Millis Town Hall; 13P282; estimate

Hi Charlie,

Per our meeting on the 14<sup>th</sup> and our discussion today, I understand that you will be attempting to appropriate money at Town Meeting in November for the remaining building envelope work at Millis Town Hall. We understand that approx. 50% of the masonry facades must be re-pointed, washed and sealed, and some selective brick replacements are also needed. The concrete water table must be parged at the same facades to match the rest of the building, and we also observed some flashing and sealants that required replacement. I want to be sure that there is no other scope items to be included in the work.

We suggest you budget \$370,000 for the work and \$30,000 for the designer services.

As I mentioned to you earlier, if it is not necessary for the Town to advertise and bid the Designer Services, CBI could send you a fee proposal to prepare the bidding documents for \$10,000. We could also provide Contract Administration services for \$10,000 so long as we limit the number of site visits during construction to 6. If this is of interest, let me know and I will follow up with a formal proposal.

Thank you.

Steven



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**From:** Steven Watchorn  
**Sent:** Wednesday, August 28, 2013 10:30 AM  
**To:** 'Charles J. Aspinwall'  
**Subject:** Millis Town Hall; 13P282; estimate

Hi Charlie,

Can you give me a call to review the scope and budget? I have a draft preliminary estimate and fee proposals but want to review a few things with you first. I'm in the office for another hour, but can be reached on my cell afterwards.

Steven

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